



# Registrar's Office Regular Employees of the University System of Maryland Spouses, and Dependents

## Temporary Qualification of Non-Residents for In-State Status

Non-residents who fit this status of a full time or part-time student shall be accorded the benefits of in-state tuition and fees if they can provide documentation that evidence through they fall within this status.

Please see the USM residency policy: [Section IV Criteria for Temporary Qualification of Non-Residents for In-State Status](#) for more specific information. (Also in the Towson University Catalog)

Both forms and required documentation, MUST be submitted together in order to be considered for in-state residency tuition.

### Important Information:

The form that you are seeking is the submission of a petition for in-state status.

It is not a request for a refund of tuition or other charges.

**NO REFUND OF TUITION OR OTHER CHARGES WILL BE GIVEN FOR A DENIAL OF IN-STATE STATUS.**

No materials or documentation will be returned after the petition is submitted.

The review of the petition and an initial determination of the status will take approximately 4-6 weeks. You will be responsible for all late fees and finance charges accrued during the entire process.

Student Name: \_\_\_\_\_ TU ID: \_\_\_\_\_

Term for which you are requesting in-state tuition status: \_\_\_\_\_

The permanent address you have submitted to Towson University and/or your TU email will be used for all official communication regarding the approval or denial for this reclassification request.

I affirm that I have read the USM Policy on Student Classification for Admission and Tuition Purposes and am aware of the requirements for establishing in-state status that apply to my category.

I hereby swear and affirm that the information provided on this petition is true and correct to the best of my knowledge. I understand that failure to include all requested documents will delay the processing of my request or cause it to be denied. If false or misleading information is submitted, I agree to notify Towson University, in writing, within 15 days of the date of my admission to in-state status.

\_\_\_\_\_  
 Signature of Student Date \_\_\_\_\_

\_\_\_\_\_  
 Notarized Signature of person upon whom Student is dependent

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
 Signature of Notary Public My commission expires on: (Date) \_\_\_\_\_



# Registrar's Residency Reclassification Checklist for Regular Employees of the University System of Maryland, Dependents, Spouses, and

Student Name: \_\_\_\_\_ TU ID #: \_\_\_\_\_ Term: \_\_\_\_\_

This completed checklist and required documentation...