

# FIRSTNAME LASTNAME

North West MD • tstudent@students.towson.edu • (410) 5555

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**HONORS & MEMBERSHIPS**      xEnglish Major      GPA: 3.5  
Dean's List (Fall 20XX - present)  
Towson English Forum Secretary (Fall 20XX - present)  
Delegate Rudolph and American Legion Scholarships (Fall 20XX)

**RELATED COURSEWORK**      Editing the Literary Magazine (Mar. 20XX - present)  
Towson University  
x Revising and editing poetry submissions per semester, reviewing content  
x Coordinate pre-production, production, and post-production of a 75 page magazine  
x Take and edit 50-70 photos in Photoshop for the publication's final content  
Advanced Poetry Writing (Jan. -Mar. 20XX)  
Towson University  
x Study poetic form and technique in a workshop format  
x Edit long and short form poetry of fellow students and suggested revisions  
x Develop poetry of local body </MCID body <u>poet81 (i)n 8X+0 (C) 71 >>B www.totomag.com  
x Write and edit 10 1000-2000 word fashion and lifestyle articles for Tote online magazine for women weekly  
x Respond to 30-00 reader comments and questions daily  
x      kits, and marketing materials  
for 5 clients a month  
x Photograph weddings, engagements, and portrait sessions for 10 clients a month.

**TECHNICAL SKILLS**      Proficient in Microsoft Office Suite, Adobe Illustrator, Photoshop, Mac/PC