

University Policies and Procedures

02-01.00 - TOWSON UNIVERSITY POLICY ON APPOINTMENT, RANK AND TENURE OF FACULTY (PP. 28-29)

IV. Promotion, Tenure, Reappointment, Merit, Comprehensive Review Committee Structure, Policies, and Procedures

A. University Promotion, Tenure, Reappointment and Merit Committee

1. As a standing committee of the University Senate, the composition and responsibilities of the university Promotion Tenure/Reappointment and Merit Committee are referenced in the **Š & R Q V W L W X-~~W L R Q~~ D Q G % ** University Senate ! (<http://www.towson.edu/senate/constitution.asp>).

2. The university PTRM committee shall be composed of eight (8) tenured faculty members, one (1) member elected from each of the degree-granting colleges, one (1) appointed by the University Senate, and a Provost designee (*ex officio* without voting privileges) who will serve three-year terms. University PTRM committee members shall not serve concurrently on their college PTRM committee.

3. By the second Friday in September, the committee shall hold a meeting for the purpose of electing, by simple majority vote, a chairperson, who shall notify the Member-

chairs of department and college PTRM committees, department chairperson, and the dean.

d. Receive all PTRM procedure documents from departments and colleges if such documents have been revised either substantively and/or editorially;

e. Receive all PTRM procedure documents from departments and colleges for cyclic three-year review and notify the department chair and dean if documents are not received;

f. Approve department and college PTRM procedures including evaluative procedures and all exceptions from university-wide college PTRM ETBT/F3 12 Tf1 0.3olleg depart

- To define standards for merit consideration and/or increment and to establish policies governing the allocation of such increments should the University develop a merit system other than that it now employs.