

**COLLEGE OF BUSINESS AND ECONOMICS**  
**CLINICAL FACULTY POLICY AND PROCEDURES**

Definition of Clinical Faculty

#### 4. Clinical Professor

In addition to the qualifications required of a clinical associate professor, the appointee shall have demonstrated a degree of excellence in clinical practice and teaching sufficient to establish an outstanding regional and national reputation within the relevant professional community.

5. Evaluation for promotion to a higher rank shall be made by the department rank committee in accordance with the CBE Clinical Faculty document.

#### Clinical Faculty Expectations

1. Clinical Faculty in CBE are expected to provide learning experiences and supervision for students in their specialized practice areas as well as service that meets the goals of their department.
2. Clinical Faculty are expected to maintain a full time workload equivalent to eight course units per year including: teaching and advising as assigned by the department occupying no more than 75% of their time commitment, a majority of which will be in clinical/professional practice courses in clinical/professional programs.
3. Clinical Faculty are expected to the balance their remaining time commitment (25%) between scholarly activities, service to the department, and outreach to stakeholders in the areas of the Clinical Faculty's expertise and specialization. This time commitment will include maintaining a high level of expertise and currency in the fields of the Clinical Faculty member's teaching and specialization.
4. An acceptable allocation of clinical faculty's time may include:

##### Community/ Professional Engagement:

Provide mentoring and/ or networking opportunities for student engagement among relevant stakeholders

Maintaining a current professional certification or license 7201 FETBT/F3 12m(ti)-32--vi lice50e(a)4

Delivering executive education

Speaking engagements to an external community or professional association

Committee or task force for a professional association

2. Clinical Faculty responsibilities as outlined in the COLLEGE OF BUSINESS AND ECONOMICS CLINICAL FACULTY POLICIES AND PROCEDURES document shall be used for evaluating satisfactory performance.
3. Clinical faculty shall follow the standard promotion, tenure, reappointment, and merit calendar and process for workload documents, annual report forms, etc.
4. Clinical Faculty shall be evaluated for reappointment based on:
  - a. Evidence of department need, which may be influenced by the number of students in the program and area of specialty, and by the strategic direction of the department
  - b. Satisfactory performance in teaching (including advising), service with regard to community and professional engagement, and academic involvement.
  - c. Recommendation of the department PTRM committee.
5. Clinical Faculty shall be evaluated for merit based on:
  - a. Evidence of department need, which may be influenced by the number of students in the program and area of specialty, and by the strategic direction of the department
  - b. Satisfactory performance in teaching (including advising), service with regard to community and professional engagement, and academic involvement.
6. Clinical Faculty shall be evaluated on teaching based on criteria and materials identified in the department PTRM document.
7. Clinical Faculty shall be evaluated for academic and community engagement/ service based on: a) consistency with the objectives established in Annual Reviews, b) evidence of continuing currency and current expertise in the field associated with their clinical appointment, c) when appropriate, professional research or publication closely related to their clinical responsibilities, and d) providing mentoring and/ or networking opportunities for students among relevant stakeholders.